

TYPE & NUMBER EMR Circular 84

Date 10 May 2016
To EMR Circular List & Capacity Providers
From EMR Settlement Limited
Purpose For action

For Action: Key activities Capacity Providers need to complete in advance of the 2016/17 Delivery Year

This circular is a reminder to **Capacity Providers**, who have a Capacity Agreement for the 2016/17 Delivery Year, that there are several key activities they need to complete before the start of 2016/17 Delivery Year, these are:

- Register with EMRS
- Provide information of your metering systems in order for aggregation rules to be determined
- Complete a metering test, if applicable
- Be able to submit metered volumes to EMRS

Unless all of these activities are completed satisfactorily and in a timely manner you will not be able to receive your Capacity Payments.

Registering with EMRS

Capacity Providers will need to register with EMRS prior to the Delivery Year for its Capacity Agreement in order to enable EMRS to administer Capacity Payments to them.

1. Registering with EMRS for the first time

If you have not registered with EMRS before, then you will need to complete and return the registration form ([WP22-Capacity Market Registration Form](#)) to the **EMRS Service Desk** (contact@emrsettlement.co.uk) by **31 May 2016**. Failure to do so may result in Capacity Payments not being made on time.

The registration form asks for company details, settlement information, financial details and contact details. Each EMR Party must have one primary party authority and at least two finance authorities¹. Please note, that EMRS require **both a signed (by authorised contact) PDF version** and the **Excel version forms** to be sent back to us. For more information, please see [Working Practice 22 – Capacity Provider Registration](#). Upon receipt of your forms, EMRS will validate and confirm your EMR Party ID within 5 working days.

2. Amending registration details

If you have previously registered and are not sure what details EMRS holds then please contact the Service Desk.

If you need to amend any of the details EMRS holds then you will need to return a completed amendment form ([WP31- EMR Party Details Amendment Form](#)) to the Service Desk. Please note, that

¹ For more information, please see [Guidance Document 4 – EMR Settlement Authorisations](#).

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EMRS require **both a signed (by authorised contact) PDF version** and the **Excel version forms** to be sent back to us. We also require an **authorised contact** to be CC in the email before any changes can be updated. For further information, please refer to [Working Practice 311 - Amending EMR Party Details](#).

EMR Aggregation rules

EMRS requires information on the metering systems making up the Components within your Capacity Market Units (CMU). This information will be used to create your EMR Aggregation Rules. This will determine the metered volumes for each of your CMU Components, which will be used to determine that a Capacity Obligation has been met during a Stress Event. Further guidance ([Metering Aggregation Rule Guidance](#)) and the [template to be completed](#) have been published on the National Grid [website](#).

Please return the completed template to **National Grid Delivery Body** (emr@nationalgrid.com) by **1 June 2016**.

Metering test

If after completing National Grid's metering assessment process², a metering test is required for a Component within a CMU then a Capacity Provider needs to contact EMRS to request a metering test and detail the Metering Configuration Solution used by each component of the CMU. A metering statement, as per [Schedule 6 of the Capacity Market \(Amendment\) Rules 2015](#), needs to be submitted for each Component that triggered a metering test. This must provide details of all Components making up the CMU

All metering test requests as well as any required metering information needs to be submitted to **EMRS Service Desk** by **1 June 2016**. This will enable EMRS, on behalf of Electricity Settlement Company (ESC), to complete metering tests and issue metering test certificates in a timely fashion. Any requests received after this date cannot be guaranteed to be completed in time.

For more information, please refer to [Guidance Document 1-Capacity Market Metering](#), and Working Practice 197 [Working Practice 197 – Capacity Market Metering Test](#).

An unproven DSR CMU must also carry out a **DSR Test** in accordance with [Capacity Market Rule 13.2](#)³.

Submission of Metered Volumes to EMRS

Capacity Providers have to submit metered volumes to EMRS. How this is submitted will depend on the metering configurations and their associated metering pathways. EMRS can receive metered volumes from a number of sources:

- Balancing and Settlement Code Company (BSCCo) Balancing Mechanism Units (BMU);
- Half Hourly Data Aggregators (HHDA); and
- Self-submission by the Capacity Provider or their appointed Data Collector (DC).

² Capacity Market Metering Assessment Tool for the Transitional Auction 2015 is available on the National Grid Website:

<https://www.emrdeliverybody.com/Capacity%20Markets%20Document%20Library/Metering%20Assessment%20Tool%20TA%202015.xlsm>

³ For more information about this process and associated timelines please refer to :

<https://www.emrdeliverybody.com/Capacity%20Markets%20Document%20Library/EMR%20DSR%20Workshop%20Slides.pdf>

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Capacity Providers should ensure they are able to submit metered volumes to EMRS before the start of the Delivery Year. EMRS will confirm that we are able to receive your submission. Please allow sufficient time for this data to be submitted. BSC and HHDA data is submitted in accordance with the BSC Settlement Calendar.

Please note, where the **self-submission** by the Capacity Provider or their appointed Data Collector (DC) method is used this will be **checked as part of the metering test**.

If a Capacity Provider requires a **DSR test**, they will need to **submit Metered Volumes to EMRS** as this will allow National Grid to calculate their base line data as part of their DSR Test.

For more information, please see [Working Practice 195 - Capacity Market and CFD Metered Data](#).

Where can I get more information?

Find out more about our role in EMR on the [EMRS website](#). If you have any further questions about this Circular, please email the **EMRS Service Desk** on contact@emrsettlement.co.uk or call us on 020 7380 4333.