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To	EMR Circular List
From	EMR Settlement Limited
Purpose	For Information

Credit Notes and Backing Data Issued for the First Quarterly Reconciliation

This circular informs **Suppliers** that yesterday we issued credit notes and backing data (D0362) to Suppliers for reconciliation payments, following the quarterly reconciliation for the April 2015 to June 2015 quarter. We issued [EMRC49](#) last week on this issue.

This circular also informs **Suppliers** that they can request a copy of the Data Transfer Catalogue (DTC) backing data issued for the reconciliation payments in User File Format (UFF – with a ZHV header) by emailing contact@emrsettlement.co.uk, or alternatively calling us on 0207 380 4333.

Who does this impact?

This impacts **Suppliers**.

Do I need to take any action?

Only if you want the D0362 issued for the reconciliation payment in the User File Format (UFF). We issued the D0362 for the reconciliation payment in the Pool Transfer File Format (PTFF – with a ZHD header).

What's the difference between the two formats?

The DTC offers two valid formats: Pool Transfer File Format (PTFF) and the User File Format (UFF). The User File Format has a ZHV header, an extra separator at the end of each record, and a slightly different footer. The Pool Transfer File Format uses a ZHD header, does not have an extra separator at the end of each record, and a slightly different footer (counts the header and footer in the record count).

Which file format will be used for future backing data?

For as long as we continue to provide Suppliers with DTC backing data via email, we intend to provide it in User File Format. This is consistent with the backing data issued daily for the operational costs levy, and with feedback we have previously received from Suppliers on their preferred format.

By the time of the next quarterly reconciliation in October we expect to be distributing DTC backing data via the Data Transfer Service (DTS), rather than email. This will give Suppliers more flexibility over which format they receive (as their DTS gateway will be able to translate the received data into any of the formats supported by the DTS).

Where can I get more information?

Find out more about reconciliation payments and the quarterly reconciliation process in our [guidance document](#) on the CFD Reserve Payment.

Find out more about our role in EMR on the [EMR Settlement website](#). If you have any further questions about this Circular, please email contact@emrsettlement.co.uk.